



NORTH FORK RANCHERIA OF MONO INDIANS OF CALIFORNIA

SPECIAL COUNCIL MEETING

Meeting Minutes

I. Call to Order

Tribal Vice-Chairperson Edward Polkenhorn, called to order the special meeting of the North Fork Rancheria at 9:00 a.m. on November 1, 2018 in North Fork, CA.

II. Moment of Silent Prayer

A moment of Silent Prayer was observed.

III. Roll Call

Tribal Secretary, Katrina Guitierrez conducted a roll call. The following Council members were present: Elaine Fink, Katrina Guitierrez, Maryann McGovran, and Edward Polkenhorn. Gary Walker was absent.

Staff present:

Gary Nicholes – CAO
Teri Haggard – CFO
David Falls – TANF Director
Christina McDonald – EPD Director
Elisa Bendz – IT Director
Paul Irwin – IHA Director
Tawanish Lavell – ICWA
Dorothy Dandy – Election Board Member
Lorena Killian – Election Board Registrar
Lou Beihn – Enrollment Committee
Carol Coronado – Enrollment Committee
Rose Cobb – Enrollment Committee Chairperson

IV. Approval of Meeting Agenda

Secretary Guitierrez motioned to approve the agenda. Treasurer McGovran seconded. Mc 3/0/0

V. Approval of previous meeting minutes

Treasurer McGovran motioned to approve the special meeting minutes of September 20, 2018. Secretary Guitierrez seconded. Mc 3/0/0

Treasurer McGovran motioned to approve the special meeting minutes of October 04, 2018. Secretary Guitierrez seconded. Mc 3/0/0

Treasurer McGovran motioned to approve the special meeting minutes of October 18, 2018. Secretary Guitierrez seconded. Mc 3/0/0

VI. New Business

a) *Oath – D. Dandy*

At this time, Secretary Guitierrez swore in Dorothy Dandy to the Election Board for a two-year term.

Election - A discussion was held regarding the ballots and that they should be different from the ballots that already went out. Ms. Killian stated that the candidate's statements will not be mailed out again since everyone has received them. The timeline will only be mailed to registered votes and the absentee voters will get a timeline and the ballots. only to registered voters. Absentee voters will get timeline and packet.

Treasurer McGovran motioned to go into executive session #1 @ 9:42 a.m. Secretary Guitierrez seconded. Mc 3/0/0

ICWA

Mrs. Lavell gave an update on current cases.

Treasurer McGovran motioned to come out @ 10:20 a.m. Secretary Guitierrez seconded. Mc 3/0/0

b) *Enrollment*

A discussion was held regarding copies of I.D.'s and how the signatures are verified and that they are already on file so instead of making duplicates every time, the one on file should suffice. By consensus, Tribal Council agreed. The committee requested for IT to set up a scanner in their office.

The committee reported that they will be gathering a list of the children under the age of 18 so they can start to mail them information and that they will be doing the ineligible files first and then on to citizens.

A discussion was held regarding the surveillance camera being in the enrollment office and who would view the video. Reviews will only happen if there is a reason to.

c) *Resolution No. 18-69 – CNIGA Membership*

Secretary Guitierrez motioned to adopt Resolution No. 18-69 A Resolution authorizing a renewal in membership to California Nations Indian Gaming Association (CNIGA) for fiscal year 2018-2019. Treasurer McGovran seconded. Mc 4/0/0

d) *Resolution No. 18-70 – Tribal Council Compensation*

Tribal Council tabled until John Maier review.

e) *Resolution No. 18-71 – Appointing Judy E. Fink as Chairperson*

Secretary Guitierrez motioned to adopt Resolution No. 18-71 A Resolution appointing Vice-Chairwoman Judy E. Fink to the office of Chairwoman of the North Fork Rancheria of Mono Indians of California. Treasurer McGovran seconded. Mc 3/0/0

f) *TANF Advisory Board*

By consensus, Tribal Council accepted the temporary leave of absence of Rosalinda Lewis.

g) *Casino Design Team*

Treasurer McGovran reported that citizens have brought up an idea of creating a committee with citizens that has expertise in interior design, construction, etc., that can help design the casino. A discussion was held regarding the pros and cons of having a committee. Tribal

Council agreed to develop qualifications for those citizens to be on the design team. Treasurer McGovran will contact Paul Irwin to see if he can develop those list of qualifications.

h) Constitution Committee

Treasurer McGovran suggested to have five people to form a workgroup to develop changes to the Constitution. The workgroup will not be compensated. By consensus, Tribal Council approved for CAO, Gary Nicholes to develop a flyer to mail out for letters of interest.

i) CDSS Advisory Committee

Treasurer McGovran was appointed to the Advisory Committee for the Central area and the first meeting will be on November 28, 2018. Treasurer McGovran will attend.

Treasurer McGovran motioned for Secretary Guitierrez to attend as a day trip. Secretary Guitierrez seconded. Mc 3/0/0

It was also requested to use the NFR flag and by consensus, Tribal Council approved.

j) CDSS Funding Opportunities

Treasurer McGovran reported that there's an opportunity for extra proposals for elders for home safe. After discussion, it was found that there is match funding so Tribal Council declined.

k) Paul Irwin

1 ICDBG 2018

Due January 7, 2018.

Treasurer McGovran motioned to have the grant for the environmental protection department / tribal heritage program building. Secretary Guitierrez seconded. Mc 3/0/0

2 NFRIHA IT

This item was tabled until November 6, 2018 – 11:00 a.m.

3 Caltrans NAAC

By consensus, Tribal Council agreed to nominate Mr. Irwin again.

l) David Falls

1. NFR Harvest Gathering

Treasurer McGovran motioned to approve the Harvest Gathering in North Fork in the amount of \$6,200.00. Secretary Guitierrez seconded. Mc 3/0/0

2. Atascadero TANF Office

Treasurer McGovran motioned to approve Tri County Office Furniture in the amount of \$32, 522.13. Secretary Guitierrez seconded. Mc 3/0/0

3. Automotive Training Program

Mr. Falls reported that there currently there is no student and that outreach is continually being done by attending events that are held locally.

Mr. Falls also reported that instead of the Advisory Board not receiving a stipend, Mr. Falls suggested that the Board members received a stipend. By consensus, Tribal Council agreed. Mr. Falls will revise the by-laws. Mr. Falls also stated that there has been discussion with Mountain Oaks for student participation in the program.

4. Substance Abuse Meeting

A request was made by the Beyond Aftercare Coalition for Tribal TANF to be host of the meeting and with a total cost of \$5,000.00. Tribal Council questioned whether the whole cost is requested or that Central Valley Indian Health is paying a portion. Secretary Guitierrez will email Fred Beihn for clarification.

Treasurer McGovran motioned to go into executive session #2 @ 3:08 p.m. Secretary Guitierrez seconded. Mc 3/0/0

A personnel issue was discussed.

Treasurer McGovran motioned to come out of executive session # 2 @ 3:15 p.m. Secretary Guitierrez seconded. Mc 3/0/0

j) Gary Nicholes

1. CCDF Training / Meeting – By consensus, Tribal Council approved for Gary to attend the meeting on November 8, 2018.

2. Transportation

Mr. Nicholes reported that citizens who reside in Fresno, are interested in the program but have no transportation. After discussion the policy, Tribal Council agreed to have a pick up and drop off location in Fresno and mail out a flyer stating that transportation is available to those who want to attend the training.

VII. Unfinished Business

a) Resolution No. 18-72 – Appointing R. Lewis to EB

Secretary Guitierrez motioned to adopt Resolution No. 18-72 A Resolution appointing Rosalinda Lewis to the Election Board of the North Fork Rancheria of Mono Indians for an interim period effective October 25, 2018. Treasurer McGovran seconded. Mc 3/0/0

b) Resolution No. 18-73 – Appointing D. Dandy to EB

Secretary Guitierrez motioned to adopt Resolution No. 18-73 A Resolution appointing Dorothy Dandy to the Election Board of the North Fork Rancheria of Mono Indians for a two (2) year term effective October 30, 2018 through October 30, 2020.

c) Pending Action Items

Tribal Council scheduled the following dates: Bylaws – 11/5 & 11/13; Election Statute 11/19 & 11/26.

d) Fire 5-10-year plan

A meeting date was set for November 20, 2018 @ 9:00 a.m.

e) Fire Station MOU

A meeting date was set for November 20, 2018 @ 9:00 a.m.

f) Grant Writer

Tribal Council agreed to have Gary Nicholes revise the job description to read as needed and to work with CFO, Teri Haggard on the pay scale.

g) Website Update

Tribal Council discussed the website and posting events and meeting dates in a timely manner. An email will be sent to key staff notifying them that any upcoming events or meetings dates need to be sent to IT Director, Elisa Bendz so that she can post them on the NFR website calendar.

h) C-Store

Mrs. Haggard reported that she will stick with the original contract and just relocate two cameras to get better coverage. The current contract is at \$1,935.70 annually with eight cameras.

A discussion was held regarding having a standard markup at 30%.

Tribal Council and Mrs. Haggard went over merchandise items that will be sold in the store.

Tribal Council approved to purchase two more refrigerators.

For the initial start, the store hours will be 07:00 a.m. to 6:00 p.m. Tuesday thru Friday and Saturday 9:00 a.m. to 5:00 p.m. The store will be closed on Sunday and Monday.

i) Approval for larger safe

By consensus, Tribal Council approved the fireproof safe for a total amount of \$1,786.00.

j) Election Board

Tribal Council and the Election Board went over the timeline with Election day being on December 8, 2018.

Treasurer McGovran motioned to go into executive session #3 @ 1:54 p.m. Secretary Guitierrez seconded. Mc 3/0/0

VIII. Executive Session

a) ICWA

Mrs. Lavell gave updates on current cases.

b) Personnel Evaluation

This item was tabled until next meeting.

c) C-Store

Treasurer McGovran motioned to hire S. Clark and J. Elliott. Secretary Guitierrez seconded. Mc 3/0/0

d) Nepotism

A discussion was held.

Secretary Guitierrez motioned to come out of executive session # 3 @ 4:25 p.m. Treasurer McGovran seconded. Mc 3/0/0

e) **Mail / Travel**

1. ***Fresno American Indian Health Project Request***

Secretary Guitierrez motioned to sponsor the car show event in the amount of \$500.00.

Treasurer McGovran seconded. Mc 3/0/0

2. ***D.C. March*** (Mashpee Tribe) – Write a support letter.

3. ***TANF Coalition*** – David Falls and Tawanish Lavell will attend.

4. ***Coarsegold Chamber Membership***

Treasurer McGovran motioned to renew the membership in the amount of \$ 120.00. Secretary

Guitierrez seconded. Mc 3/0/0

5. ***CNIGA Meeting*** – 12/6 – Tribal Council agreed to send Charlie Alterkruse on behalf of NFR.

6. ***STAC*** – 12/11-12/12 – Treasurer McGovran will attend as the Representative.

7. **Next Meeting** – November 05, 2017 – Tribal Council bylaws.

8. **Adjournment**

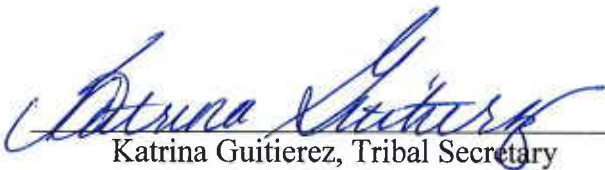
Secretary Guitierrez motioned to adjourn @ 4:34 p.m. Treasurer McGovran seconded. Mc 3/0/0


Minutes submitted by: **Katrina Guitierrez – 11/07/18**

COUNCIL APPROVAL

At a meeting of the Tribal Council of the North Fork Rancheria, call and convened on the **29th** day of **November, 2018**, at which a legal quorum was present, these minutes were approved as presented by a vote of **3 For 0 Against 1 Abstaining**.

DATED this **29th** day of **November, 2018**.


Katrina Guitierrez, Tribal Secretary


Judy E. Fink, Tribal Chairperson